

## Travel Plan Template

General Information	
<b>Name:</b>	<b>Destination:</b>
<b>Number in party:</b>	<b>Dates:</b>
<b>Access requirements:</b>	

Accommodation			
Copy and repeat this section for each place where you will be staying Copy and repeat detail rows if more than 2 rooms booked			
<b>Name:</b>		<b>Access facilities:</b>	
<b>Contact details:</b> Email: Tel: Post:			
<b>Room(s)</b>	<b>Date(s)</b>	<b>Price(s)</b>	<b>Booking Reference(s)</b>

### Attractions, Events & Places to Eat

Copy and repeat this section for each attraction, event and pre-booked place to eat that you will be visiting

<b>Name:</b>		<b>Access facilities:</b>	
<b>Contact details:</b> Email: Tel: Post:			
<b>Number of places</b>	<b>Date</b>	<b>Price</b>	<b>Booking Reference</b>

### Trains

Copy and repeat this section for each train cooperating company that you will be travelling with

Copy and repeat detail rows if more than 2 journeys booked

<b>Operating company:</b>			<b>Passenger Assist contact number:</b>		
<b>Date</b>	<b>Travel from</b>	<b>Depart</b>	<b>Travel to</b>	<b>Arrive</b>	<b>Booking reference</b>

### Taxi firms

Copy and repeat detail rows if more than 2 taxi firms selected

<b>Name</b>	<b>Telephone number</b>	<b>Email</b>